

# Invoicing and Payment Schedule

**NOTE:** Checks submitted after the due date will be processed within 8 days. Please allow 3 **business days** to receive your check in the mail if you are requesting to have it mailed.

Week	Dates	Invoice due by	Check ready for pick up
1 + 2	Feb 13th to Feb 19th Feb 20th to Feb 26th	February 26th	March 7th
3 + 4	Feb 27th to March 5th March 6th to March 12th	March 12th	March 21st
5 + 6	March 13th to March 19th March 20th to March 26th	March 26th	April 4th
7 + 8	March 27th to April 1st April 2nd to April 8th	April 9th	April 18th
9 + 10	April 9th to April 15th April 16th to April 22nd	April 23rd	May 2nd
11 + 12	April 23rd to April 29th April 30th to May 6th	May 7th	May 12th
13 + 14	May 7th to May 13th May 14th to May 20th	May 21st	May 26th
15 + 16	May 21st to May 27th May 28th to June 3rd	June 4th	June 9th
17 + 18	June 4th to June 10th June 11th to June 17	June 18th	June 23rd
19 + 20	June 18th to June 24th June 25th to July 1st	July 2nd	July 7th
21 + 22	July 2nd to July 8th July 9th to July 15th	July 16th	July 21st
23 + 24	July 16th to July 22nd July 23rd to July 29th	July 30th	August 4th
25 + 26	July 30th to August 5th August 6th to August 12th	August 13th	August 18th